



Info Cubic

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Info Cubic Verifications and References Sample Report

Profile Information

Name: John Smith
SSN: 123-45-****
DOB: 01/01/****

The following are included in this report:

Search Type	Detail	Status
Education Verification	University of Colorado - Boulder	Complete
Education Verification	Warren High School - CA	Complete
Professional License Verification	Colorado (Colorado Board of Nursing -Registered Nurse)	Complete
Employment Verification	ABC Company	Complete
Reference Verification	Jane Doe	Complete

Education Verification

Name Searched John Smith
DOB 01/01/****
SSN 123-45-****
Search ID 70597
Date Ordered 07/15/2009
Date Completed 07/15/2009
Status Complete

Information Provided

School CU
Degree BA
Location BOULDER, CO US
Graduation Date 2001

Information Searched

School University of Colorado at Boulder
Location Boulder, CO US

Information Verified

Individual John Smith
Organization University of Colorado at Boulder
School Division University of Colorado at Boulder
Degree Bachelor of Arts

Award 12/21/2001
Major Economics with a Minor in Business Administration
Dates of Attendance 08/25/1997 to 12/21/2001
The information above was verified by The National Student Clearinghouse.
Transaction ID: 100058333

Education Verification

Information Provided

School Warren High School
Location Downey CA

Information Verified

Degree High School Diploma
Award 06/23/1983
Major General Education
Dates of Attendance 09/28/1979 to 06/23/1983

The above information was verified by Sally S. (Registrar) on February 19, 2015. She confirmed that John Smith was a full time student who graduated, earning his High School Diploma, on June 23, 1983.

Professional License Verification

Name Searched John Smith
DOB 01/01/****
SSN 123-45-****
Search ID 123475
Date Ordered 07/06/2009
Date Completed 07/06/2009
Status Complete

Information Provided

State Colorado (Colorado Board of Nursing - Registered Nurse)
License 000000
Information Searched
Type of License Registered Nurse
Organization Colorado Board of Nursing

Information Verified

State Colorado
License 0000000

Date Received 06/25/2009
Expiration Date 09/30/2011
In Good Standing yes
Comments

License Number RN-000000
License Type Registered Nurse

Employment Verification

Name Searched	John Smith
DOB	01/01/****
SSN	123-45-****
Search ID	1288
Date Ordered	06/28/2009
Date Completed	07/02/2009
Status	Complete

Information Provided

Company	ABC Company
Company Phone	(800) 111-1111
Company Location	Hollywood, CA
Company Contact	Doug Jones
Position Held	Sales Rep
Start Date	09/00
End Date	10/05

Information Searched

Company	ABC Company
Company Phone	(800) 111-1111
Company Location	Hollywood, CA
Company Contact	Doug Jones

Information Verified

Position Verified	Sales Rep
Start Date	09/10/2000
End Date	10/05/2005

Additional Comments:

The above information was verified by The Work Number.
Total time with Employer: 4 Years, 11 Months
Reference No: 112000345

Reference Verification

Name Searched	John Smith
DOB	01/01/****
SSN	123-45-****
Search ID	123457
Date Ordered	06/30/2009
Date Completed	07/01/2009
Status	Complete

Information Provided

Reference Name Jane Doe
Reference Type Professional
Relationship Co-Worker
Phone Number (303) 555-5500

Information Verified

Reference Contacted Jane Doe
Phone Number (303) 555-5500
Reference Type Professional
Relationship Co-Worker

Comments

Time Known?
*18 to 20 Years

Have you ever worked together?
*Yes at John Doe & Associates

Your Position?
*Account Executive

His/Her Position?
*General Administrative, Sales, IT Dept. He basically did everything within the company, not just his job.

Reason why he/she left?
*Company Layoffs

Can you describe the key responsibilities of this person in his/her most recent position?
*He was hired to sell specialty stores but his job evolved into so much more, after he was gone we realized just how much he crossed over into other areas and pinch-hit on a daily basis, as needed. He called on Major Accounts when needed and handled it fine even though that wasn't his comfort level. Paid all bills for the company and dealt with all office equipment and leases. Ordered supplies, attended all trade shows in Las Vegas, Sales Meetings, and worked all markets in Denver and other states.

How would you describe his/her Reliability and Punctuality?
*Extremely punctual and reliable. No sick days and always first in the office.

Please describe his relationships with co-workers and supervisors?
*Small office and longtime employees, so it was a very close knit group

His Ability to Multi-Task and prioritize?
*Yes, and did not need supervision to get his job done.

Attitude and outlook in the workplace?
*Great attitude and quirky sense of humor

Trustworthiness?
*John has values instilled in him as a child that not everyone has. He is 100% trustworthy and I don't say that lightly, I mean it. He always does the right thing in any situation. For example, I have never even seen him take advantage and buy an expensive meal on his corporate card when he could have. We had other people in here that wouldn't think twice, but that's just not the way John conducts himself.

Productivity and Quality of work?
*He always accomplished a lot in a short time. He has the ability to stay focused in a very chaotic environment.

What are his/her most significant strengths?

*Loyalty -To John, his job was never just bringing home a paycheck. He truly cared about doing a good job and going the extra mile. He stepped in and tackled projects that no one else wanted to and got them done.

In what areas could he/she use improvement or further development?

*Spelling (he would be lost without spell check)

What is your overall assessment of him/her on a professional level?

*This is a very casual environment so I'm probably not qualified to answer this

Would you recommend this person for a position with another company? Why or why not?

*Yes; He would definitely be an asset at any company because of his abilities and attitude. John is always taking online courses to further his education.

Would you recommend this person for rehire at your company? Why or why not?

*Yes, we recognize the fact that we need him; we're just waiting for our business to turn around. It's just a matter of economics

Are there any additional comments you would like to add?

*In a selfish way I wish that John could hold off and we could possibly re-hire him, but I don't know when and if that would happen. I wish him the best of luck in his career and any company that hires him will truly have hired a gem

Can our client/hiring company contact you directly if there are any remaining questions?

*Yes or No

DISCLAIMER

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